



## PACIFIC SWIMMING OFFICER'S REPORT

To be submitted to [boardmeeting@pacswim.org](mailto:boardmeeting@pacswim.org) the Sunday prior to the next BOD meeting

**Board Member:** Verónica Hernández, Administrative Vice Chair

**Member of:** DDEI **Non-Voting Member of:** Governance, Athlete & Athlete Executive Committees, Personnel, Age Group Committee, Senior Committee, Attendee of Staff Meetings, and Assisting with the duties of the Secretary

**Action Items Completed:** 1. Coordinated and lead the 3<sup>rd</sup> annual Board Workshop to plan for the coming year.  
2. Assisted in the planning and running of the 6<sup>th</sup> annual Athlete Leadership Summit, 10 guest speakers, an in-water session, and Olympian Torri Huske. Food drive organized by Diana Fetterman and the athletes brought in 1765 lbs of food to donate.  
3. Prepared documents for PC BOD and Exec Comm meetings: double checked minutes, collected motions, published agenda, updated motions summary chart.  
4. Fullfilled duty of the Admin Vice to maintain all governing documents which are posted on pacswim.org.  
5. Worked with the new Competition Coordinator to get up to speed on duties and projects.  
6. Worked with new Vice Chair of Program Development on duties, committees to serve on and projects that need to be started.

**Action Items In-Progress / Pending:** \_\_\_\_\_

**Announcements:** -Many board members are in their second term of their position and the majority of the board will turn over next year. If you have any interest in becoming involved with the administration of the LSC, now is the time to get involved. \_\_\_\_\_

**Questions for the Board / Larger Group:** \_\_\_\_\_  
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**Notes/ Other:** \_\_\_\_\_  
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